

## **CIVIL APPEAL PROCESS**

**Forcible Detainer** – must be **filed 5 days** from the date of Judgment

**Small Claims** – must be **filed 21 days** from the date of Judgment

**Debt Claims** – must be **filed 21 days** from the date of Judgment

The days are counted as running days; if the last day for filing the appeal bond falls on a Saturday, Sunday or legal holiday; the bond may be filed on the next day which is not a Saturday, Sunday or legal holiday (**the next working day**) will be the deadline.

Within the 5 and 21 day period the process is as follows:

1. The **DEFENDANT** must post an **APPEAL BOND** double the amount of the Judgment. If the amount of judgment was not for any money the appeal bond must be for the amount that was originally asked for.

The **DEFENDANT** must post an **APPEAL BOND** in the amount of \$500.

2. A **\$20.00** filing fee must be made payable to: *Justice Court, Pct. 6.*
3. A **\$222.00** fee is to be paid to the County Clerk and must be made payable to: *Carolyn L. Guidry, County Clerk.*
4. The **APPEAL BOND** has to have (2) two sureties'. The **APPEAL BOND** must be signed by both the sureties'. *All information must be typed or printed neatly; otherwise the appeal bond will be rejected.*

***ALL FEES MUST BE PAID TO THE COURT UPON FILING THE APPEAL IN THE FORM OF 2 SEPARATE MONEY ORDERS OR CASHIER'S CHECKS!!***